

**OFFICE OF THE EXECUTIVE SECRETARY
DISPUTE RESOLUTION SERVICES
CIRCUIT COURT MEDIATION PROGRAM**

**CERTIFIED MEDIATOR'S REQUEST
TO BE INCLUDED ON CIRCUIT COURT MEDIATOR ELIGIBILITY
LIST TO MEDIATE COURT-REFERRED CASES**

I am a Virginia certified circuit court mediator or an entity providing certified circuit court mediation services. I wish to be included on the Circuit Court Mediator Eligibility List on the Supreme Court of Virginia's web site. I understand that in order to be placed on this list and to remain on the list, I must keep my circuit court mediator certification current by recertifying in accordance with the *Guidelines for the Training and Certification of Court-REFERRED Mediators*.

Mediator's Full Name _____

Certification Number _____ Circuit Court-Civil _____ Circuit Court-Family _____

Name of Agency, Organization or Practice _____

Primary Street Address _____

City _____ State _____ Zip Code _____

Office Telephone Number _____ Extension _____

Fax Number _____

Email Address _____

Web Address _____

I understand that signing up to serve a particular circuit indicates my willingness to travel as needed to that jurisdiction for orientation sessions and mediation sessions. I understand that I may not charge for travel expenses for court-referred orientation sessions.

Judicial Circuits I Wish to Serve:

Circuit # _____ (Note any restrictions) _____

Circuit # _____ (Note any restrictions) _____

Circuit # _____ (Note any restrictions) _____

Circuit # _____ (Note any restrictions) _____

Circuit # _____ (Note any restrictions) _____

_____ I wish to serve more circuits and am listing them on a separate sheet.

_____ YES _____ NO I wish to be listed to mediate issues referred from circuit court involving only custody, visitation and/or support. I understand that unless the parties waive the free service and request to pay for mediation, these mediations are free to the parties and I will be paid \$100 pursuant to Virginia Code Section 20-124.4.

_____ I am an entity providing certified circuit court mediation services. Following are the certified circuit court mediators I will use to provide circuit court-referred mediation services:

Mediator's Full Name _____

Certification Number _____ Circuit Court-Civil _____ Circuit Court-Family _____

Mediator's Full Name _____

Certification Number _____ Circuit Court-Civil _____ Circuit Court-Family _____

Mediator's Full Name _____

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Mediator's Full Name _____

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Mediator's Full Name _____

Certification Number _____ Circuit Court-Civil _____ Circuit Court-Family _____

Mediator's Full Name _____

Certification Number _____ Circuit Court-Civil _____ Circuit Court-Family _____

_____ I have more circuit court mediators and am listing them on a separate sheet.

Signature of Mediator or Entity Representative

Date