



6. Please list all professional affiliations that you consider relevant to your certification.

7. Please check the type(s) of certification for which you are applying:

General District Court	Circuit Court-Civil
Juvenile and Domestic Relations District Court	Circuit Court-Family

**SECTION II CERTIFIED TRAINING**

(If you have taken a mediation training out of state, you may request a waiver for the analogous Virginia certified training from Dispute Resolution Services. You should request a waiver prior to beginning any other training. If you have received a waiver, please attach documentation of the waiver to this application.)

1. General District Court Mediation (Minimum 20 hours: 20-hr basic)

List the certified mediation training you have received. Form ADR-1006 (Trainee Evaluation Form) is required from the trainer.

Course/Hours	Trainer	Location	Date
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2. Juvenile and Domestic Relations District Court Mediation (Minimum 40 hours: 20-hr basic and 20-hr family)

List the certified mediation training you have received. Form ADR-1006 (Trainee Evaluation Form) is required from the trainer.

Course/Hours	Trainer	Location	Date
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3. Circuit Court-Civil Mediation Training (Minimum 40 hours: 20-hr basic and 20-hr circuit court civil)

List the certified mediation training you have received. Form ADR-1006 (Trainee Evaluation Form) is required from the trainer.

Course/Hours	Trainer	Location	Date
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4. Circuit Court-Family Mediation Training (Minimum 52 hours: 20-hr basic, 20-hr family, and 12-hr circuit court family)

List the certified mediation training you have received. Form ADR-1006 (Trainee Evaluation Form) is required from the trainer.

Course/Hours	Trainer	Location	Date
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SECTION III                      TRAINING IN SCREENING FOR DOMESTIC ABUSE (required for Juvenile and Domestic Relations District Court and Circuit Court-Family Mediators) (Minimum 8 hours)

1. Describe the certified training you have received in screening for and dealing with domestic abuse in the mediation context. Form ADR-1006 (Trainee Evaluation Form) is required from the trainer.

Course/Hours	Trainer	Location	Date
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SECTION IV                      TRAINING IN VIRGINIA’S JUDICIAL SYSTEM

1. Describe the certified training or experience you have received in Virginia’s judicial system. (Minimum 4 hours) Form ADR-1006 (Trainee Evaluation Form) is required from the trainer. If you are a member in good standing of the Virginia State Bar, please provide your bar number.

Course/Hours	Trainer	Location	Date
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SECTION V                      OBSERVATIONS AND CO-MEDIATIONS

1. a. Observations: Attach Forms ADR-1007 (Verification of Observation) from qualified Mentors attesting to your observations. Please see Section C.3. of the Guidelines for number of observations required.

Case Type: General District, J&DR, Circuit-Civil or Circuit-Family	Date(s) of Observation	Name of Mentor
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or b. Certified Observation Course: Form ADR-1006 (Trainee Evaluation Form) is required from the trainer.

Course/Hours	Trainer	Location	Date
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2. Co-Mediations: Attach Forms ADR-1001 (Mentee Evaluation Form) which must be completed by qualified Mentors and Form ADR-1008 (Mentee Portfolio Form) completed by both Mentors and Mentee. Please see Section C.3. of the Guidelines for type and number of co-mediations required.

Case Type: General District, J&DR, Circuit-Civil or Circuit-Family	Dates of Co-mediations	Hours of Mediation	Name of Mentor
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SECTION IX STATEMENT OF ADHERENCE TO ETHICAL STANDARDS

I hereby certify that I have read the Standards of Ethics and Professional Responsibility for Certified Mediators adopted by the Judicial Council of Virginia effective July 1, 2011 and do swear or affirm that I will abide by those standards.

Signature of Applicant

Date

A \$25.00 check or money order must accompany this application. Please make the check payable to the **Treasurer of Virginia**. Do not send cash.

Please forward this application and your check to:

Dispute Resolution Services  
Office of the Executive Secretary  
**Supreme Court of Virginia**  
100 N. Ninth Street, Third Floor  
Richmond, VA 23219

**If you have any questions or comments, please contact  
Dispute Resolution Services, 804-786-6455.**