

Last amended by Order dated March 1, 2011; effective May 2, 2011.

**RULES OF SUPREME COURT OF VIRGINIA
PART THREE A
CRIMINAL PRACTICE AND PROCEDURE**

Rule 3A:21. Service and Filing of Papers.

(a) *Copies of Written Motions to Be Furnished.* All written motions and notices not required to be served as process shall be served otherwise on each counsel of record by delivering or mailing a copy to him on or before the day of filing. In any case where electronic service and filing is permitted under Rule 1:17, delivery of an electronic copy or digital image of a document shall satisfy this requirement. At the foot of such motions and notices shall be appended either acceptance of service or a certificate of counsel that copies were served as this Rule requires, showing the date of delivery or mailing.

(b) *Filing.* ~~Papers~~ Motions, notices and other items required to be served shall be filed with the clerk.