

**PETITION FOR PROCEEDING IN CIVIL CASE
WITHOUT PAYMENT OF FEES OR COSTS**

Case No.

COMMONWEALTH OF VIRGINIA VA.CODE §§ 16.1-69.48:4; 17.1-606

Juvenile & Domestic Relations District Court
 Circuit Court General District Court

v.

The undersigned petitioner(s) request the court to permit the petitioner(s) to sue or defend a civil case in this court without the payment of fees or costs and to have from all officers all needful services and process. In support of the petition, the petitioner(s) state that the following information is true:

I currently receive the following type(s) of public assistance in
CITY/COUNTY

TANF \$ Medicaid Supplemental Security Income \$

SNAP (food stamps) \$ Other (specify type and amount)

I currently do not receive public assistance.

Names and address of employer(s) for myself and spouse:

Self

Spouse

NET INCOME:

	Self	Spouse
Pay period (weekly, every second week, twice monthly, monthly)
Net take home pay (salary/wages, minus deductions required by law)	\$
Other income sources (please specify)

..... \$ COURT USE ONLY
TOTAL INCOME \$ + = **A**

ASSETS:

Cash on hand	\$
Bank Accounts at:	\$
Any other assets: (please specify)
..... with a value of	\$
Real estate - \$ NET VALUE	\$
..... with net value of	\$
Motor Vehicles { YEAR AND MAKE
..... with net value of	\$
..... YEAR AND MAKE

Other Personal Property: (describe)

TOTAL ASSETS \$ + = **B**

..... Number in household I have financial responsibility for, including myself.

EXCEPTIONAL EXPENSES (Total Exceptional Expenses of Family)

Medical Expenses (list only unusual and continuing expenses)	\$
Court-ordered support payments/alimony	\$
<input type="checkbox"/> deducted from paycheck <input type="checkbox"/> not deducted from paycheck	
Child-care payments (e.g. day care)	\$
Other (describe): }	\$

TOTAL EXPENSES \$ = **C**
COLUMN "A" plus COLUMN "B" minus
COLUMN "C" equals available funds =

ACKNOWLEDGEMENT

I understand that the court cannot provide me with legal advice, and that it may be advisable to get advice from a lawyer.

..... DATE SIGNATURE - PETITIONER PRINT NAME -PETITIONER

..... RESIDENCE ADDRESS OF PETITIONER

..... SIGNATURE - PETITIONER PRINT NAME - PETITIONER

..... RESIDENCE ADDRESS OF PETITIONER

ORDER

[] The petition is granted.

[] The petition is denied.

..... DATE JUDGE