



Frequently Asked Questions about Grants

Specialty Dockets Grants

What period does the grant cycle cover? Grants cover the state fiscal year, July 1 through June 30.

When can I apply? Localities are invited to apply if they meet the funding sustainability formula criteria and funds are available. Specialty Dockets Services usually sends invitations to apply in May.

What do grant funds support? Funds primarily support one or more full-time staff positions, dedicated 100 percent to the program.

Do grant funds carry over to the next year? These are continuing funds, but each locality must apply annually. The grant reimburses expenses listed in the award that are incurred within the grant cycle reporting period (the fiscal quarter).

If awarded, is the money paid up front? No. The grant operates on a reimbursement basis. Each quarter, the locality must upload documents to the grants database to request reimbursement for actual expenditures.

How much can a locality apply for? While there is no set maximum, the amount awarded will depend on the funding sustainability formula and on available funds. All programs are sent an invitation to apply, which lists the cap on the amount they can apply for.

Where can I find the grant application? All grant documents are available under “Resources and Reference Materials” on the Specialty Dockets website at vacourts.gov.

Where do I submit my application? Upload your application to the grants database at vacourts.smapply.us. First-time users should contact Auriel Diggs at adiggs@vacourts.gov for login information.

Is grant funding renewed automatically each year? No. The application process must be completed each year funding is requested.

Whom should I contact with questions? Direct all questions to specialtydocketsgrants@vacourts.gov.



Frequently Asked Questions about Grants

Drug Testing Grants

What period does the grant cycle cover? Grants cover the federal fiscal year, October 1 through September 30, as funding permits. Localities may apply at any time.

What do grant funds support? Funds cover drug testing supplies and fees through a single nationally recognized drug testing agency in the criminal justice field that adheres to drug testing best practices.

Does the grant cover personnel for conducting or collecting samples? No. This grant covers drug testing supplies and fees only.

Does grant funding carry over to the next year? No. The application process must be completed each year funding is requested, and funds must be exhausted within the same fiscal year in which they are awarded.

How much can a locality apply for? Localities may apply for the estimated cost of drug testing. There is no minimum or maximum amount, but this grant is highly competitive.

Where can I find the grant application? Email specialtydocketsgrants@vacourts.gov to request an application.

Where do I submit my application? Upload your application to the grants database at vacourts.smapply.us. First-time users should contact Renee Rosales at rrosales@vacourts.gov for login information.

If awarded, is the money paid up front? No. The grant operates on a reimbursement basis. Each quarter, the locality must upload documents to the grants database to request reimbursement for actual expenditures.

If I have received funding before, do I automatically receive the same amount the following year? No. The application process must be completed each year funding is requested.

Whom should I contact with questions? Direct all questions to specialtydocketsgrants@vacourts.gov.