



COMMONWEALTH of VIRGINIA

Franklin City Combined Courts
1020 Pretlow St.
Franklin, Va. 23851
(757) 562-8550
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PAYMENT AGREEMENT POLICY **EFFECTIVE JULY 1, 2017**

Any defendant who is unable to pay the fines/costs within 30 days of sentencing may request to be entered into a payment agreement. Defendant may choose 90 days to pay at no additional cost and with no down-payment being required.

If the defendant cannot pay within 90 days of sentencing there will be a one-time \$10 fee added to the account AND a down-payment will be required as follows:

\$500 or less - the down-payment will be 10% of the amount owed.

\$501 or more - the down-payment will be 5% of the amount owed or \$50, whichever is greater.

Any defendant who is unable to pay within 90 days of sentencing will be required to fill out form DC-211 PETITION FOR PAYMENT AGREEMENT FOR FINES AND COSTS OR REQUEST TO MODIFY EXISTING AGREEMENT

Any defendant who wishes to modify their existing agreement may do so by filling out form DC-211. The court may grant such modifications on good faith showing of need.

Any subsequent payment agreements will require a down-payment as outlined above.

In order to prevent a license suspension by DMV, payment agreements must be entered into before the initial due date passes (there is a 10 day grace period).

THIS POLICY DOES NOT APPLY TO RESTITUTION ORDERED BY THE JUDGE TO BE PAID BY A CERTAIN DATE. DEFENDANT MAY PETITION THE COURT FOR MORE TIME TO PAY THE RESTITUTION OR PAY THE RESTITUTION (AND ANY LATE FEE THAT HAS ACCRUED) AND THEN REQUEST A PAYMENT AGREEMENT FOR THE BALANCE.