



COMMONWEALTH of VIRGINIA

Frederick-Winchester General District Court

IAN R. D. WILLIAMS
JUDGE

DEBRA V. BULL
CLERK

5 N. Kent Street
Winchester, Virginia 22601
(540) 722-7208
(For TDD Users - Call VRC 1-800-828-1120)

FREDERICK/WINCHESTER GENERAL DISTRICT COURT PAYMENT AGREEMENT FOR THE COLLECTION OF FINE AND COSTS EFFECTIVE JULY 1, 2017

Any defendant who cannot pay the total amount due in 30 days will be offered an alternate payment agreement as outlined under Rule 1:24 and consistent with 19.2-354, 19.2-354.1 of the Code of Virginia.

All restitution amounts are entered on a separate payment schedule as entered by the Court. No driver's license suspension for non-payment of fine and costs will occur while a defendant is in good standing on a deferred payment agreement.

In determining the conditions of an installment agreement, this Court will consider the defendant's financial resources and obligations including fine and costs owed in other courts if a compliance summary from the Division of Motor Vehicles is filed.

A one-time fee of \$10.00 to cover the costs of management of the Defendant's account until such account is paid in full will be assessed on each agreement over 90 days.

A down payment will be required when entering into a payment agreement with this Court as outlined below:

Amount owed \$500 or less – a down payment of 10% of the total amount owed.

Amount owed \$500 or more – a down payment of 5% of the total amount owed or \$50.00 whichever is greater.

Requests for subsequent payment agreements will be considered if a change in circumstances has occurred. A subsequent down payment on the amount due will be required as outlined above.

The defendant must promptly notify the court of any change of address during the term of the payment agreement.

Ian R. D. Williams

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