

**NOTICE TO CREDITORS REGARDING ESTATE**

Commonwealth of Virginia  
Va. Code § 64.2-508.1

Court File Number .....

**ESTATE OF** .....

(who died on .....)

..... Circuit Court

.....  
CIRCUIT COURT CLERK'S MAILING ADDRESS

TO:

.....  
All persons having a claim against the decedent shall present such claim to the personal representative on or before the latter of (i) at least six months from the date of the first publication of this notice or (ii) 90 days after the personal representative mails or otherwise delivers a copy of this notice.

Unless a claim is timely presented to the personal representative, the liability of the personal representative or his surety for such claim shall not exceed the assets of the decedent remaining in the possession of the personal representative and available for application to the claim pursuant to § 64.2-528 at the time a demand for payment of such claim is presented to the personal representative.

A claim against the decedent pursuant to § 64.2-508.1 shall be in writing and state the amount or item claimed or other relief sought, the basis for the claim, and the name and address of the claimant. Such claim shall be presented either:

- (1) By delivery in person or by mailing, registered or certified mail, return receipt requested, to the personal representative. Such claim shall be deemed to have been presented at the time of delivery in person to the personal representative or agent for the personal representative when the return receipt is signed by the personal representative or agent for the personal representative or when the writing, either in person or mailed, is refused by the personal representative or agent for the personal representative; or
- (2) By filing with the commissioner of accounts pursuant to § 64.2-552. Such claim shall be deemed to have been presented to the personal representative on the date of such filing.

The name, address and telephone number of the personal representative of the will is:

.....  
.....

.....  
DATE NAME SIGNATURE